

LAB WRITE-UP FORMAT

NOTE!

Failure to use this format for your lab write-up will cost 10% of the possible points.

Failure to use proper punctuation, correct spelling, and good grammar will cost 10% of the possible points.

Attachments should be placed at the rear of the document in the order that they are referred to in the body of the write-up. Each should be titled and referred to by the title in the document.

When sections are not required they should be omitted. If included, that would be a format error.

	TITLE (Centering not required)	
	OBSERVER: Your Name	
	DATE: Dates of the lab	
	LAB PARTNERS: First Last; First Last	
	PURPOSE	
	Written in paragraph form...proper sentence structure, grammar, etc.. As long as needed.	
	HYPOTHESIS	
	Statement of expected results...paragraph form.	
	PROCEDURE	
	SAFETY	
	MATERIALS LIST	
	May be recorded in 2-3 columns	item
	item	item
	item	
	PROCESS	
	Step 1 Written Cookbook Style	Where multiple processes are required each should be identified by a title and a description of the overall goal of the process in a paragraph introducing this section. Then the steps should be listed or described in a separate paragraph for each process.
	Step 2	
	Step 3, etc.	
	DATA	
	May be written as "see attached..."	
	ANALYSIS	
	Written as an interpretation of the data...may include formulas, charts, graphs and/or tables created from the data.	
	CONCLUSION	
	Statement of the correct or incorrect hypothesis or a recording of the observations resulting from the collection of data.	